

# Decision of the FIBAA Accreditation and Certification Committee



9<sup>th</sup> Meeting on March 22, 2023

## PROGRAMME ACCREDITATION

<b>Project Number:</b>	21/118
<b>Higher Education Institution:</b>	Universitas Padjadjaran
<b>Location:</b>	Jakarta, Indonesien
<b>Study Programme:</b>	Doctor of Laws
<b>Type of Accreditation:</b>	Initial accreditation

The FIBAA Accreditation and Certification Committee has taken the following decision:

According to § 7 (6) in conjunction with § 9 (1) of the FIBAA General Terms and Conditions within the framework of procedures for the award of the FIBAA Quality Seal for Programmes from January 1, 2021, the study programme is accredited with two conditions.

Period of Accreditation: March 22, 2023 until March 21, 2028

The FIBAA Quality Seal is awarded.

### Conditions:

- **Condition 1:** The University
  - a) provides a complete module description for the Matriculation module;
  - b) ensures that all module descriptions are reformulated in order to precisely present the content and learning outcomes of each module (see chapter 3.1).
  
- **Condition 2:** The University
  - a) ensures to involve students in the committees for quality assurance and quality development;
  - b) implements a student workload evaluation system for each course which includes a systematic control loop from the survey to the analysis of the results and the taking of appropriate measures (see chapter 5).

Proof of meeting these conditions is to be supplied by December 21, 2023

**All conditions are fulfilled.  
The decision was made by the FIBAA Accreditation and Certification  
Committee on March 06, 2023**



**FOUNDATION FOR INTERNATIONAL  
BUSINESS ADMINISTRATION ACCREDITATION**

FIBAA – BERLINER FREIHEIT 20-24 – D-53111 BONN

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## Assessment Report

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All passages in green are identical for all reports with regard to project 21/118.

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**Higher Education Institution:**

Universitas Padjadjaran, West Java, Indonesia

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**Docotoral programme:**

Doctor of Laws

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**Qualification awarded on completion:**

Doctor of Laws, Doktor Ilmu Hukum (DIH), PhD

# General Information on the Study Programme

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**Brief description of the study programme:**

The Doctor of Laws study programme started in 1993 as part of the postgraduate programme at the Universitas Padjadjaran. It focuses on research of the doctoral candidates under a mentoring programme. It is aimed at preparing students with in-depth legal knowledge and high quality legal research skills. For that matter, it is based on research and students who complete this programme shall master philosophy, theory, and legal methodology, as well as have effective knowledge in conducting research processes.

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**Type of study programme:**

PhD programme

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**Projected study time and number of ECTS credits / national credits assigned to the study programme:**

3 years, 56 ECTS credits / 42 national credits (SKS)

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**Mode of study:**

Full-time

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**Didactic approach:**

Study programme with obligatory class attendance

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**Scope (planned number of parallel classes) and enrolment capacity:**

Individual selection of supervisor and candidate

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**Programme cycle starts in:**

Intakes are in February and October each year

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**Initial start of the programme:**

2007

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**Type of accreditation:**

Initial accreditation

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**If applicable: Accreditation in one cluster with:**

Bachelor of Law, Sarjana Hukum (S.H.) and Master of Laws, Magister Ilmu Hukum (MIH)

# Procedure

A contract for the initial accreditation of the Doctor of Laws study programmes was made between FIBAA and Universitas Padjadjaran on October 5, 2021. On June 29, 2022, the HEI submitted a self-evaluation report, which included a detailed description of the programme and further documents in order to prove that the criteria for programme accreditation are met.

At the same time, FIBAA appointed a review panel<sup>1</sup>. The HEI has agreed with the chosen experts. The panel consisted of:

**Dr. Nurul Barizah**

Universitas Airlangga, Indonesia  
Head of Quality Assurance Board  
(Law and Legal studies)

**Judith Barth**

University of Cologne, Germany  
Student Law Sciences (State Examination)

**Christoph Fay**

Deutsche Lufthansa AG, Frankfurt, Germany  
Lawyer, former Head of University Marketing and Junior Management Programs  
(Law, Employment Law, Personnel Management University Marketing, Management Trainee Programs)

**Prof. Dr. Gabriel M. Lentner**

Danube University Krems, Austria  
Assistant Professor of International Law and Arbitration, Head of the section "International Law and Alternative Dispute Resolution"  
(International Law (especially International Investment Law, Arbitration and Dispute Resolution, Law of International Organizations, International Criminal Law, International Trade Law), European Union Law (especially Foreign Relations Law), Legal Theory and Philosophy of Law)

**Prof. Dr. Wolfgang Voegeli**

University of Hamburg, Germany  
Professor for Civil and Economic Law, European and International Economic Law  
(Family Law, Civil Law, European and International Commercial Law, Competition Law, European Studies, International Relations, Law and Social Sciences) ; retired

FIBAA project manager:

**Nina Rotermund**

The assessment is based on the self-evaluation report, amended by further documents, as requested by the panel, and an online conference (because of the Covid-19 pandemic). The online conference took place on November 22-24, 2022 via the video conferencing tool *Zoom*. The same cluster included an appraisal of the Bachelor of Law and Master of Laws study programmes. At the end of the online conference, the panel has given a short feedback on its first impressions to representatives of the HEI.

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<sup>1</sup> The panel is presented in alphabetical order.

The assessment report based on this was delivered to the HEI for comment on February 24, 2023. The statement on the report was given up on March 2, 2023. It has been taken into account in the report at hand.

## Summary

The Doctor of Laws programme offered by the Faculty of Law at the Universitas Padjadjaran fulfils with few exceptions the FIBAA quality requirements for doctoral programmes and can be accredited by the Foundation for International Business Administration Accreditation (FIBAA) for five years starting on March 22, 2023 and finishing on March 21, 2028, under conditions. The programme is in accordance with the national and the European Qualification Frameworks and the European Standards and Guidelines in their applicable version valid as of the time of the opening of the procedure, and in accordance with the Bologna Declaration.

The panel members identified need for improvement regarding the following aspects:<sup>2</sup> With regard to the *Structural Setup of the Doctoral Programme*, the module description with respect to contents and objectives of the first module, called “Matriculation” are not defined in a clear and understandable way. With regard to the *Quality Assurance in terms of Contents, Processes and Results*, the evaluation of the workload feasibility and student representation in the relevant committees for quality assurance are missing. They recommend the accreditation on condition of meeting the following requirements:

- **Condition 1:** The University
  - c) provides a complete module description for the Matriculation module;
  - d) ensures that all module descriptions are reformulated in order to precisely present the content and learning outcomes of each module (see chapter 3.1).
  
- **Condition 2:** The University
  - c) ensures to involve students in the committees for quality assurance and quality development;
  - d) implements a student workload evaluation system for each course which includes a systematic control loop from the survey to the analysis of the results and the taking of appropriate measures (see chapter 5).

Proof of meeting these conditions is to be submitted by December 21, 2023.

The panel members identified an area where the programme could be further developed:

- The panel recommends that the HEI systematises the networking of the doctoral students by integrating a peer group seminar where they can exchange information on the development of their research and broaden the research based knowledge (see chapter 4.3, *Didactic Concept*).

The measures that the HEI takes in order to implement the recommendations of the panel members will have to be considered during the re-accreditation.

There are three criteria in which the programme exceeds the quality requirements:

- Objectives of the Doctoral Programme (see chapter 1.1).
- Selection Procedure (see chapter 2.2.)

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<sup>2</sup> These aspects are asterisk criteria which means that they are essential for the study programme.

- Multidisciplinary Qualifications (see chapter 3.2)

For the overall assessment of the programme, please refer to the quality profile at the end of this report.

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# Information

## Information on the Institution

The Universitas Padjadjaran (henceforth: UNPAD), established in 1957, is a state University with legal entity located in Bandung, West Java, Indonesia. According to UNPAD, the University belongs to the Top 10 universities in Indonesia.<sup>3</sup> Internationally, it is ranked #751-800 of the QS World University Ranking and #192 among Asian universities as of 2022. Nationally, it was awarded an “A”-ranking by the National Accreditation Board for Higher Education (henceforth: BAN-PT) in Indonesia in 2018. In the Times Higher Education World University Rankings, it obtained the second rank in Indonesia In the category “Teaching”.<sup>4</sup>

UNPAD’s vision is “to become a world-class research university and to produce and develop graduates with global perspective and cultural sensitivity as well as international competence.” For that matter, the University values international and intercultural understanding as well as international partnerships that support its global undertaking.

Initially, the University had only four faculties, namely Law, Economics, Medicine, and Mathematics and Natural Sciences but it grew steadily to sixteen faculties now. As of September 2022, there are more than 30,000 students enrolled in 190 programmes, ranging from vocational, undergraduate, to postgraduate programmes, the last of which include the specialist, professional, master, and doctoral programmes. Currently, approximately 70 international students belong to the student body. In the academic year of 2021/2022, more than 8,200 students graduated. In the following academic year of 2022/2023, a similar amount of new students was admitted to UNPAD.

The Faculty of Law was one of the original faculties with which the university was founded in 1957. The faculty offers a Bachelor of Law programme (henceforth: LLB), a Master of Laws programme (henceforth: LLM), a Master of Notary programme (henceforth: MNP); and a Doctoral of Laws programme (henceforth: PhD). Moreover, it also offers legal clinics as a special feature and specialisations like, for instance, Information & Communication Technology.

It strives to “become a Faculty of Law based on international research and competitiveness in 2024.” UNPAD’s graduates shall be internationally competitive and UNPAD’s reputation and research internationally recognized. Hence, for the development of its curricula, the faculty takes national policies and the needs of the stakeholders into account to ensure that its graduates possess the relevant knowledge and skills to compete on the national and international market.

## Further development of the programme and statistical data

Before Faculty of Law started managing the doctoral study programme (PhD), it was part of UNPAD’s postgraduate programme from its initiation in 1993.

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<sup>3</sup> See self-evaluation report p. 1.

<sup>4</sup> [https://drive.google.com/file/d/1zXBG7pAGSxcjNCOxuYnI\\_1e7jfUJZU7W/view](https://drive.google.com/file/d/1zXBG7pAGSxcjNCOxuYnI_1e7jfUJZU7W/view), accessed November 17, 2022.

The determined time for finishing the PhD programme is about three years but according to the statistical data, the average study time is more than four years. After 2016, the drop-out rate is between ten and 14 percent. In the last intakes, there were no international applicants.

The amount of study places is not restricted, it depends on the applicants and their enrolment. Hence, in the intake of the year 2016, there were 83 applicants among which 33 were accepted. In 2020, 45 students applied for the doctoral programme and 38 of them were accepted. In 2021, from the 60 applicants, 37 started with the PhD programme.

**Table 1 Statistical Data**

		2016	2017	2018	2019	2020	2021
# Study Places offered by HEI		83	55	46	90	45	60
# Applicants	Σ	83	55	46	90	45	60
	f	25	25	13	27	9	14
	m	58	30	33	63	34	46
Application rate		251,52%	141,03%	92,00%	123,29%	118,42%	162,16%
# First-Year Students ( <i>accepted applicants</i> )	Σ	33	39	50	73	38	37
	f	24	10	16	22	9	5
	m	9	29	34	51	29	32
Rate of female students		0,73	0,26	0,32	0,30	0,24	0,14
# Foreign Students	Σ	0	0	0	0	0	0
	f	0	0	0	0	0	0
	m	0	0	0	0	0	0
Rate of foreign students		0	0	0	0	0	0
Percentage of occupied study places		39,76%	70,91%	108,70%	81,11%	84,44%	61,67%
# Graduates	Σ	17	7	5	4	0	0
	f	10	3	3	3	0	0
	m	7	4	2	1	0	0
Success rate ( <i>students who finished their studies</i> )*		51,52%	17,95%	10,00%	4,11%	0,00%	0,00%
Dropout rate ( <i>students who dropped their studies</i> )**		39,39%	10,26%	14,00%	13,70%	0,00%	0,00%
Average duration of study		8,86 Semesters	6,7 Semesters	8,5 Semesters	8,22 Semesters	8,57 Semesters	9,71 Semesters
Average grade of final degree		3,85	3,84	3,88	3,8	3,89	3,71

# Description and Appraisals in Detail

## 1. Goals and Strategy

### 1.1 Objectives of the Doctoral Programme

In the HEI's strategic concept and objective to become a world-class university, the PhD plays an important role with regard to the graduates' competitiveness. Their research shall have the potential to develop legal knowledge, like new legal theories and concepts, and to be beneficial to solve legal problems in Indonesia, the region and beyond. With their PhD, they shall be able to work in an international environment.

The main focus of the doctoral programme is on the research of each candidate. Therefore, a mentoring process is at the centre of the programme in which the student's topic is aligned with the supervisor's research. The mentor advises the student in academic and administrative issues, and organises training in writing for academic literature and international journals as well.

For the doctoral programme, the following objectives are defined:

- a) Graduates are able to carry out in-depth and critical research in the development of the study of law.
- b) Graduates are able to devise and conduct collaborative multi-, inter- or trans-disciplinary research on a national and international scale which is competitive and relevant to the development of science and technology and the needs of the society.
- c) Graduate are able to find new theories, concepts, and models in the development of the study of law.
- d) Graduate are able to meet the requirements of developing their careers, be it as academics, researchers, or legal bureaucrats, and are able to compete nationally or internationally.

### Appraisal:

The panel finds the research orientation of the PhD programme impressive because it allows doctoral students to focus on their topics and deepen their knowledge in areas relevant to their topic. The subject-related and multidisciplinary possibilities to achieve the objectives have been systematically discussed. The pursued qualification and competency goals are being continuously further developed by taking into account the international research developments.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>1.</b>	<b>STRATEGY AND OBJECTIVES</b>					
1.1	Objectives of the Doctoral Programme		X			

## 1.2 Positioning of the Doctoral Programme on the education market

The doctoral programme at the Faculty of Law enjoys a good reputation with regard to UNPAD’s long tradition as a higher education institution and national ranking, as illustrated in the introduction above.<sup>5</sup> Moreover, the Faculty of Law has a long tradition as a higher education institution being established in 1957, and is currently placed second in the Times Higher Education (THE) rankings for ‘law teaching’ in Indonesia. The doctorate study program is one of six higher education institutions from a pool of 45 universities with a doctoral programme in law that has an ‘A’ certification from the National Accreditation Board.<sup>6</sup>

The doctoral study programme is run by a student-centered management system. This system integrates the students’ research projects into the supervisor’s research and enables students to apply legal theories as a medium to solve legal problems or to further develop them in their field of research. They can deepen their knowledge in other fields relevant for their research project by attending other classes and enhance their academic writing skills by publishing a journal article.

### Appraisal:

With a special focus on professional qualification for science and research, the doctoral programme is positioned convincingly in the postgraduate education market due to the described profile and the pursued qualification and competency goals.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
1.	<b>STRATEGY AND OBJECTIVES</b>					
1.2	Positioning of the Doctoral Programme in the educational market			X		

## 1.3 Positioning of the Doctoral Programmes on the Job Market for Graduates

During the online conference, the students described that their expertise is valued more when they receive a PhD degree. Graduates find employment in fields that are related to their research because they have the relevant background in philosophy, theory and legal methodology. For example, to become a researcher at UNPAD, a PhD degree is a key requirement besides the ability to discover or develop new theories, concepts or scientific ideas as well as to conduct interdisciplinary and multi-disciplinary research.

<sup>5</sup> See self-evaluation report p 7.

<sup>6</sup> Ibid.

The doctoral students come from different legal and non-legal backgrounds and have already gained working experience. In addition, due to its good reputation mentioned above in chapter 1.2, the Faculty of Law points out that many of the PhD graduates have found occupation in government institutions such as the Supreme Court, the Constitutional Court and the House of Representatives, and also in the private sector, like law firms. Some continue to work as researchers in academia or other institutions.

**Appraisal:**

The doctoral programme with special focus on professional qualification for science and research is positioned convincingly due to the described profile and the pursued focus of research.

The doctoral programme is strongly positioned outside the science and research field by taking into account the professional qualification for employment due to the described profile and the pursued focus of research.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
1.3	Positioning of the Doctoral Programme in the Job Market for Graduates					
1.3.1	in the research fields			X		
1.3.2	outside the research fields			X		

**1.4 Positioning of the Doctoral Programmes in the Strategic Concept of the Higher Education Institution**

Following the mission and vision of UNPAD of becoming a “world-class research university”, the doctoral programme strives to produce knowledgeable and capable legal researchers who can compete nationally and internationally. The focus on individual research projects and the requirement of students to publish a research article in a renowned journal support the University’s objectives as well spreading the University’s name and reputation.

**Appraisal:**

The goal-oriented integration of the programme in the strategic concept of the higher education institution is described and presented in a comprehensive manner.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
1.4	The Positioning of the Doctoral Programme in the Strategic Concept of the Higher Education Institution			X		

## 1.5 Gender Equality and Equal Opportunities

With regard to gender equality and opportunities, the Faculty of Law ensures that regardless of gender, all applicants are treated equally in the process. The HEI supports PhD students with impairment according to their needs. For instance, a visually impaired student graduated from the Faculty becoming Indonesia's tenth visually impaired doctor and second visually impaired doctor of law.

### Appraisal:

The higher education institution fulfils its tasks in this doctoral programme by promoting gender equality and the enforcement of general prohibitions on discrimination. A claim for disadvantage compensation for disabled students in terms of temporal and formal requirements in the programme as well as for all concluding or accompanied certificates of achievement and within the framework of aptitude testing procedures is ensured.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
1.5	Gender Equality and Equal Opportunities			X		

## 2. Admission

Since each doctoral candidate is assigned to a supervisor with regard to a certain topic, the selection process is important to find adequate students. There are two intakes each year, in February and in October.

The application can be submitted online. According to internal regulations,<sup>7</sup> the potential candidate must fulfil the following requirements:

- a) Graduates of post-graduate programmes accredited by BAN PT/LAM-PTKs
- b) An academic ability test (TKA) or academic potential test (TPA) score of at least 500 and a valid TKA/TPA certificate.

<sup>7</sup> Rector's Regulation Concerning the Guidelines for Masters and Doctoral Education, No. 50 of 2016, and Rector's Regulation on Guidelines for Doctoral Education in UNPAD, No. 555/ UN6.RKT/Kep/HK of 2020.

- c) A valid English language proficiency certificate and an English proficiency test (TKBI) score of at least 500, or other English language proficiency tests, as evidenced by the following documents
  - a. International TOEFL (paper-based test) of at least 500;
  - b. International TOEFL (internet-based test) of at least 61;
  - c. International TOEFL (computer-based test) of at least 173;
  - d. International English Language Testing System (IELTS) academic score of at least 6;
  - e. English proficiency test (TKBI) of at least 500.

Participants who have published an article as the first author in a Q1-rated journal do not need to attach proof of their academic potential or English proficiency tests.

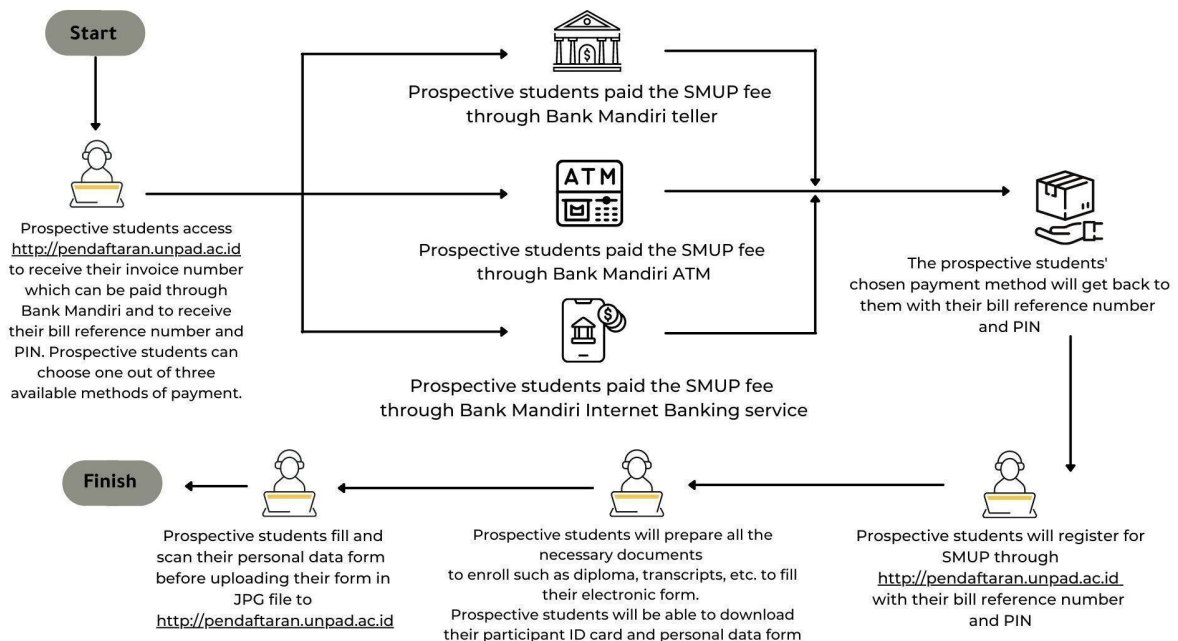
- d) Letter of acceptance from head promotor candidate
- e) Two letters of recommendation
- f) Statement of purpose letter

Additional requirements for doctoral programme, as determined by the Faculty of Law, are:

- g) Draft short research proposal;
- h) Interview by potential supervisors and faculty management.

Hence, after the administrative process is finished the interview follows. During the online conference, the panel learned that the interview serves as a first exchange between the potential doctoral student and their supervisor. The applicant can name their preferred supervisor in their application. If the supervisor agrees to mentor the student, they will discuss the topic of the dissertation, other fields related to the topic as well the methods and relevant theories. With the interview, the Faculty of Law tries to ensure that the candidate is motivated to finish the PhD in the determined study time. Each supervisor mentors ten to 15 students at a time.

**Figure 1 Admission procedure**



The dean of the University and the heads of the Faculty of Law decide about the selection procedure and the acceptance of candidates. The decision is published on the website [www.pengumuman.unpad.ac.id](http://www.pengumuman.unpad.ac.id).

**Appraisal:**

Admission conditions and procedures are properly defined and transparent.

The panel is impressed with the selection procedure which is clearly targeted to the programme goals. The Faculty of Law takes the background of the candidates into account, gives each one of them the opportunity to talk to their potential supervisor, and also gives them feedback concerning their application.

The decision on admission is based on transparent criteria and it is clearly communicated; rejections are reasoned. The responsibilities are clearly regulated.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>2.</b>	<b>ADMISSION</b>					
2.1	Admission conditions and procedures			X		
2.2	Selection Procedure		X			
2.3	Transparency of the Decision on Admission			X		



### 3. Implementation

#### 3.1 Structure

Projected study time	Three years for full-time students
Number of Credit Points (CP)	42 national credit point (SKS)/ 56 ECTS credit points
Workload per CP	25 hours/ semester according to national CP calculation 30 hours/ semester according to ECTS credits calculation)
Number of modules	Five modules
Number of contact hours	2023 total contact hours (595 of hours in class and 1428 hours self-study)

Doctoral students are registered as full-time students at UNPAD.

In the academic year 2016-2017, the curriculum was reformed to focus on the research of the students. Courses are not mandatory, but students are encouraged to attend those courses that can deepen their knowledge on a dissertation-related topic. Core items of the doctoral programme are the research proposal seminar, the publication of a scientific article in a reputable journal, and the dissertation colloquium.

In the academic year 2020/2021, the modules were renamed and categorized as “research skill”, “knowledge skill”, and “development skill”. The new curriculum defines five steps until graduation, namely doctoral qualification competency, seminar of research proposal, seminar of research result, dissertation study, and doctoral promotion. The graduation procedure are defined in the Rector’s Regulations Concerning Guidelines for Magistrate and Doctoral Education in UNPAD, Number 50 of 2016 and in the Rector’s Regulation on Guidelines for Doctoral Education in UNPAD, No. 555/UN6.RKT/Kep/HK of 2020.

**Table 2 Modules of the doctoral programme**

<b>Modules</b>	<b>Numbers of credits and hours per semester</b>
M1. Research Skill 1 <sup>st</sup> Semester	5 CPS (7 ECTS) 58 Hours in Class and 140 Hours Self-Study
M2. Knowledge Skill 1 <sup>st</sup> Semester	5 CPS (7 ECTS) 117 Hours in Class and 280 Hours Self-Study
M3. Development Skill 2 <sup>nd</sup> Semester	2 CPS (3 ECTS) 23 Hours in Class and 56 Hours Self-Study
M4. Publication in Reputable International Journal 2 <sup>nd</sup> Semester	9 CPS (12 ECTS) 105 Hours in Class and 252 Hours Self-Study
M5. Colloquium/ Dissertation 3 <sup>rd</sup> – 4 <sup>th</sup> Semester	21CPS (28 ECTS) 245 Hours in Class and 588 Hours Self-Study

The conversion of the Indonesian SKS credit point system into the European Credit Transfer System is calculated as follows: 1 SKS consists of 170 minutes per week that are 50 minutes face to face lecture, 60 minutes of structured academic activities, 60 minutes of self-study activities. (1 SKS = 170 minutes x 14 weeks = 2380 minutes (39,7 hours)). 1 ECTS credit point equals 30 hours according to the University's calculation. So the credit equivalence is:  $39,7 / 30 = 1.3$  ECTS credit point.

**Table 3 Total ECTS credit points for the doctoral of law**

<b>Semester</b>	<b>Credit</b>	<b>Contact hours per week</b>	<b>Independent Study hours per week</b>	<b>Total workload per week</b>	<b>Total Workload per semester</b>
1	10	4.2	10.0	14.2	198.3
2	11	8.3	20.0	28.3	396.7
3 - 4	16	17.5	42.0	59.5	833.0
Total					1428
ECTS Points (1 ECTS = 30 hours)					42

## Appraisal:

The panel considers the structure to be corresponding with the objectives of the doctoral programme focusing on the research tasks of the doctoral students. However, the panel has difficulty understanding the purpose and objective of the first module called Matriculation. For this module, there is no module description that gives an overview of the content, structure, learning outcomes, crediting and other requirements that illustrate the process of obtaining the credit points awarded for it. In addition, the panel got the impression that the representatives of the Faculty and the doctoral students were not able to define the module, its structure and contents in a coherent way. The students all attend the relevant courses and pass the module but their explanations about the contents and set-up remained vague.

Furthermore, the other modules are insufficiently described as well. The panel considers the descriptions of the individual modules to be not specific enough, which is why the concrete contents and learning outcomes of the respective modules remain abstract. For example, the University used the same wording to explain the learning outcomes for all modules.

The panel was only able to get an overview of the respective modules and their structure through discussions with the programme management, lecturers and students of the programme as well as additional course materials and content descriptions. Therefore, the panel recommends the following **condition**:

### The University

- a. provides a complete module description for the Matriculation module.
- b. ensures that all module descriptions are reformulated in order to precisely present the content and learning outcomes of each module.

The structural requirements of the doctoral programme are accounted for by taking into account the national and higher education specific requirements in a doctoral degree regulation.

In terms of law and of fact the status is regulated properly.

**Quality Ratings**

		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>3.</b>	<b>PROGRAMME DESIGN</b>					
3.1	Structure					
3.1.1	Structural Setup of the Doctoral Programme			X		
3.1.2	Doctoral Degree Regulations			X		
3.1.3	Status of the Doctoral Students			X		
3.1.4	Module Description				<b>Condition</b>	

## 3.2 Content

The PhD programme follows a research-based approach which was introduced in the academic year 2016-2017. It focusses on the individual topics and themes of the doctoral students that prepare themselves for their research by attending those lectures that are relevant for their research. This set of courses is called “Matriculation”. The aim is that doctoral students gain further knowledge in those areas that are necessary for their research and helps them to complete their plans. Courses include, for instance, Philosophy of Law, Legal research and writing methods, Politics and Law, Methods and legal writing for the dissertation, Methods, writing and publication of articles in reputable international journals. Since doctoral students pursue individual projects, their course combination and the focus on multidisciplinary skills and competences are also individually adjusted to their topic.

In 2020, the PhD programme was adjusted so that the Matriculation distinguishes research, knowledge and development skills. At the beginning of their first academic year, the doctoral students participate in the research proposal seminar in which they make their dissertation topic more precise that they had submitted at their application. To gain a deeper understanding of their topic and related fields, elective courses without credits can be attended. Research skills can be gained in courses such as legal research and writing methodology with two national credit points per course. During their study time, the supervisor organises about eight meetings with each student to exchange about the research and to enhance the research proposal.

As a requirement and part of the dissertation, students must publish a scientific articles in a reputable international journal which also enhances their academic writing skills. To publish their article successfully, the doctoral students receive training and instructions from experts from international journals. During the online conference, the panel also learned that students get counselling and can attend classes at different faculties. In doing that, they can get familiar with methods from different disciplines.

At the end, they attend the dissertation colloquium where the dissertation is examined by the supervisor and three to four opponents.

**Table 4 Curriculum overview**

Modul No.	Title of Module / Course Unit (Compulsory)	Credit Points per Semester							Workload		Method of Teaching i.e. lecture course, seminar	Form and Duration of Examinations	weight of exam related to final grade
		1.	2.	3.	4.	5.	6.	7.	Hours in Class	Hours Self-Study			
<b>M1</b>	<b>Research Skill (5 SKS)</b>	5							58	140		Not Available	5/42
1	Matriculation	1							12	28	S		
2	Legal Research and Writing Methodology	2							23	56	S		
3	Legal Special Issues	2							23	56	S		
<b>M2</b>	<b>Knowledge Skill (5 SKS)</b>	5							117	280		Not Available	10/42
1	Presenter in Unpad's internal seminar	1							12	28	S		
2	Presenter in National Seminar	2							23	56	S		
3	Presenter in International Seminar	2							23	56	S		
4	Scientific Association Member	1							12	28	S		
5	Summer School/Course	2							23	56	S		
6	Article Writing Workshop	2							23	56	S		
<b>M3</b>	<b>Development Skill (2 SKS)</b>		2						70	168		Not Available	12/42
1	Course Assistance		2						23	56	S		
2	Delivering General Lecture		2						23	56	S		
3	Research Assistance		2						23	56	S		
<b>M4</b>	<b>Publication in Reputable International Journal (9 SKS)</b>		9						105	252	S	Not Available	21/42
<b>M5</b>	<b>Colloquium/ Disertation (21 SKS)</b>			16	5				245	588	S	Not Available	42/42
1	Research Proposal Seminar			5					58	140	S		

2	Research Finding Seminar			5					58	140	S		
3	Thesis Manuscript Examination/Scrutinize			6					70	168	S		
4	Doctoral Promotion Seminar			5					58	140	S		
<b>total</b>		<b>10</b>	<b>11</b>	<b>16</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>595</b>	<b>1428</b>			

## Appraisal:

The concept of the doctoral programme and the concrete implementation of the learning objective are matched with each other. The competency concerning enhanced participation in the research field is the issue at the heart of the implementation.

In the mentoring, the supervisor discusses the current status of scientific knowledge in accordance with objectives with the candidate and takes into account the associated relevant research.

The modules are aimed at qualification and competency development and are sensible linked to one another. The goals of a doctoral degree according to the national qualification framework are fulfilled.

The technical offer covers the relevant requirements of discipline to achieve the pursued research competency of the doctoral students. It corresponds with the focus of research of the scientists and doctoral students involved in the programme. The courses on different research methods and approaches to science are part of the curriculum.

The panel is impressed with the Faculty of Law's offer to gain multidisciplinary qualifications by attending classes at other faculties. This opportunity enables doctoral students to deepen their knowledge and to present their research in front of an academic audience as well as to communicate it to laymen. Therefore, the promotion of multidisciplinary qualifications is systematically practiced throughout the overall course of the doctoral programme.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>3.</b>	<b>PROGRAMME DESIGN</b>					
3.2	Content					
3.2.1	Logic and Conceptual Consistency			X		
3.2.2	Science and Research Based Teaching			X		
3.2.3	Focus of the Curriculum on Qualification and Competency Development			X		
3.2.4	Technical Offers			X		
3.2.5	Multidisciplinary Qualifications		X			



### 3.3 Examination Procedures

As mentioned in chapter 3.1 and 3.2, there are four stages to obtain the doctoral degree at the Faculty of Law. They consist of the seminar of research proposal, seminar of research result, dissertation paper study, and doctoral promotion. As a requirement to continue, each stage must be passed with the grade “B”. If they fail, students have only one more chance to redo the step.

At the research proposal seminar, the supervisors and their teams discuss the students’ research proposals. There is one chief supervisor and three or four experts that function as discussants. When the research proposal is accepted, the doctoral students can prepare the scientific journal article based on their topic. Meanwhile they have the opportunity to seek the supervisor’s advice who will set up around eight meetings throughout the study time. When they have finished the article, they present their findings in the research result seminar which is meant to evaluate the findings and give suggestions. Afterwards, the doctoral student write the final dissertation which will be evaluated and published in order to be awarded with the doctoral degree.

For students with a disability, they can receive special assistance according to their needs, as mentioned in chapter 1.5. Thus, they can pursue a doctoral research project with the attention and help of their supervisor.

#### Appraisal:

The panel considers the examination stages to be adequate to determine and assess the students’ achieved qualifications and competencies. To ensure a systematic understanding of the research discipline and to control the research methods which are applied in this field of research the doctoral student can seek advice and feedback. In addition, the certificates of achievement are aimed at a contribution of research which expands the frontiers of knowledge and withstands a national assessment carried out by scientists.

The examinations are properly organised in terms of number, distribution, process, and registration. They focus on the individual student’s development. The disadvantage compensation is regulated.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>3.</b>	<b>PROGRAMME DESIGN</b>					
3.3	Examination Procedures					
3.3.1	Examinations			X		
3.3.2	Organisation of the Examination Procedure			X		

### 3.4 Didactic Concept

The didactic concept is based on the students' achievements which are assessed in terms of their research and publication. To enable them to deepen their knowledge and enhance their research skill, they attend the modules already introduced in chapter 3.1. Besides that, they can attend courses in other disciplines without credit points that are relevant for their research as well. Therefore, the teaching and learning methods are individually tailored to the students.

The doctoral programme is embedded in a collaborative network consisting of other national and international institutions, businesses, and other HEIs which offer training and education to the doctoral students. They are also connected via the Doctoral Programme Alumni Association beyond their graduation. During the online conference, the panel learned that the students have set up a WhatsApp group which allows them to exchange their experience among one another.

The doctoral students receive guidance from their supervisor according to their needs. The chief supervisor sets up a team of experts that assist the students and act as discussants. They can be assembled from different study programmes and faculties, or they can even be recruited from outside the University under the condition that they are qualified as supervisor according to national regulations.

#### Appraisal:

The didactic concept of the doctoral programme is developed in accordance with the objectives. It is particularly aimed at enabling doctoral students to be able to carry out critical analyses, evaluations and syntheses of new and complex ideas. A mix of methods is executed according to the didactic concept.

In accordance with the objectives, the programme promotes the exchange of experiences and research results among the doctoral students via social media like WhatsApp. The panel **recommends** that the Faculty of Law systematises the internal networking of the doctoral students by integrating a peer group seminar where they can exchange information on the development of their research and broaden the research based knowledge in a formal way.

Being allocated to a supervisor secures a continual and intensive professional, methodological and scientific supervision of the doctoral students. A corresponding planning in the time budget is ensured.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>3.</b>	<b>PROGRAMME DESIGN</b>					
3.4	Didactic Concept					
3.4.1	Logic and Comprehensibility of the Didactic Concept			X		
3.4.2	Diversity of the Teaching Methods			X		
3.4.3	Networking of the Doctoral Students			X		
3.4.4	Scientific Supervision			X		

### 3.5 Professional Competencies/Employability

The doctoral programme defines the main professional competences of the doctoral students as the ability to develop the study of law, solve legal problems and conduct legal research. In addition, the students broaden their knowledge and engage with, and might even develop, new legal theories which are beneficial for the legal field. Moreover, they also develop their personality as a researcher and academic.

#### Appraisal:

The panel finds that the doctoral programme adequately conveys the doctoral students with professional qualification in the scientific and research oriented fields of activity. In doing so, the professional qualification is aimed both at a research oriented activity as well as a practical vocational activity.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>3.</b>	<b>PROGRAMME DESIGN</b>					
3.5	Professional Competencies / Employability			X		

## 4. Scientific Environment and Framework conditions

### 4.1 Teaching Staff

The programme has four permanent professors and twelve doctors who have quality and experience in their fields, especially in the field of teaching, research and publication in both national and international reputable journals. In total, the doctoral programme of law at UNPAD is supported by 163 lecturers consisting of 16 lecturers, 69 supervising lecturers, and 78 examiner lecturers that set up teams to assess the doctoral research.

The supervisors are also active in doing research, attending national and international conferences and publishing. Grants are available for their research every year. They cooperate with doctoral students in many scientific projects as well. The professors' expertise is valued in the community because they also have working experience in different also non-academic areas. Due to the scientific and non-academic activities and experience of the supervisors and examiners, they bring a variety of teaching qualifications.

The faculty members are given training by the study programme, faculty colleagues, and the University to support them apply didactic tools and methods. The University provides the so-called academic technical training for new lecturers and the applied approach programme for senior lecturers. Both programmes are compulsory for the faculty members. Moreover, the members can apply for funding to attend an international conference or to conduct research. Funding is provided by UNPAD and also by its partners.

Internationally, the supervisors are connected with other HEIs and institutions either by visiting another HEI or by presenting at international conferences. For example, one lecturer was a visiting professor at the Rijksuniversiteit Groningen (Netherlands) in 2015 or at the Japan Institute of Invention and Innovation in 2017. Some professors had held a presentation at the ASEAN conferences and the World Intellectual Property Organisation.

Internally, the faculty members cooperate in a number of occasions, such as for reviewing learning objectives of students and the curriculum, or coordinating the programme plans and methods. They are constantly in contact through common research projects and publications as well.

#### Appraisal:

The panel considered the structure and number of teaching staff to be corresponding with the requirements of the doctoral programme. The necessary professional breadth and depth in scientific education and the research sponsorship of the doctoral students is ensured. The contractual situation of the teaching staff guarantees a continuous execution of the doctoral programme.

The scientific qualification of the teaching staff also corresponds to the national requirements. The research activities correspond with the orientation of the doctoral programme and they support the

scientific education of the doctoral students. The pedagogical qualification of the teaching staff corresponds to the task and are supplemented by their practical experience.

A considerable number of teachers have relevant experience in international research and teaching abroad. There are regular events concerning programme coordination in the faculty which take place.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>4.</b>	<b>ACADEMIC ENVIRONMENT AND FRAMEWORK CONDITIONS</b>					
4.1	Teaching Staff					
4.1.1	Structure and Number of Teaching Staff			X		
4.1.2	Scientific Qualification of the Teaching Staff			X		
4.1.3	Pedagogical Qualification of the Teaching Staff			X		
4.1.4	Internationality of the Teaching Staff			X		
4.1.5	Internal Cooperation within the Faculty			X		

## 4.2 Cooperation and Partnership

To integrate the doctoral students in the scientific activities, they can participate in research projects of their supervisor or attend workshops and conferences which are funded by grants.

Moreover, as mentioned in chapter 3.4, the doctoral students benefit from a network of partners within and outside the academia with a selection of partners listed below.

**Table 5 Selected examples for cooperation with associations**

No	Institution	Note	Subject
1.	DPC Indonesian Advocate Association (PERADI) Bandung	Cooperation agreement	Partnership Between legal aid center (PBH) of Indonesian Advocate Association Bandung and FH Unpad Legal Aid Bureau (BBH)
2.	Indonesian Arbitrary Institute (IArbl)	Memorandum of understanding (MoU)	Education, research, and community services
3.	Indonesian Arbitrary Institute (IArbl)	Cooperation agreement	Arbitration development partnership
4.	Indonesian National Board of Arbitration (BANI)	Memorandum of understanding (MoU)	Education, research, and community service
5.	Education, research, and community service	Cooperation agreement	Arbitration development partnership
6.	West Java region head council Indonesian Bar Association (DPD Jabar IKADIN)	Cooperation agreement	Cooperation agreement on advocacy education
7.	West Java region head council Indonesian Bar Association (DPD Jabar IKADIN)	Memorandum of understanding (MoU)	Education, research, and community services
8.	Imanuddin, Gazali & Partners (IG&P)	Cooperation agreement	Development and implementation of center of legal and regulations consultancy (CLRC) FH Unpad

**Table 6 Cooperation with industries**

No	Institution	Note	Subject
1.	Morning Glory Café	Cooperation agreement	Partnership on the management of Morning Glory Goes to Campus (MGGST) in Faculty of Law, Jatinangor campus
2.	PT Sari Ater	Cooperation agreement	Legal research on cooperation agreement between Subang District regional government and PT Sari Ater regarding Ciater Hot Spring tourist site profit sharing agreement
3.	PT Bank Daerah Pembangunan Banten Tbk	Cooperation agreement	Selection of nomination of PT Bank Pembangunan Daerah Banten Tbk
4.	PT Kereta Api Indonesia	Cooperation agreement	Consultant services

In the backdrop of these partnerships, the doctoral programme uses its network to adapt to scientific trends and innovations. Guest lecturers and visiting international professors from renown HEIs, such as Aberdeen University, are also in exchange with the faculty which has already led to collaborations initiating joint research projects. Professionals joining the Faculty of Law as guest lecturers included, for example officials from the ASEAN Secretariat and the Ministry of Foreign Affairs, judges, WIPO representatives, lawyers from renowned law firms, and several other legal-related professionals.

### Appraisal:

The panel finds that the cooperation with other HEIs and other scientific establishments are adequately integrated into the programme. The doctoral students are encouraged to participate in relevant conferences or to take part in other scientific events and establishments. They consider the scientific networking to be a recognisable benefit for doctoral students.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>4.</b>	<b>ACADEMIC ENVIRONMENT AND FRAMEWORK CONDITIONS</b>					
4.2	Cooperation and Partnership					
4.2.1	Scientific Integration of the Doctoral Students			X		
4.2.2	Networking the Scientists			X		

### 4.3 Programme Management

The faculty members all have clearly defined roles and responsibilities. The dean of the Faculty of Law manages activities and the quality assurance of education. He has two vice deans being in charge of firstly, teaching and learning, students and research affairs and secondly, for human, financial and infrastructural resources and organisation.

Each study programme is led by a head that is responsible for the strategic plan, the budget and the curriculum. The programme heads, that are assisted by a secretary and administrative staff, coordinate the programmes' affairs with the respective vice deans.

The head of the doctoral programme manages the programme with support of the teaching and administrative staff of the Faculty of Law. The management is assisted by one secretary, and four administrative staff. The head reports to the Faculty's dean about the evaluation results and the activities. The head is also in contact with lecturers and students to discuss new ideas with regard to teaching and learning.

All academic rules and guidelines are available in the Handbook of the Faculty of Law. Students can also look up questions concerning the study plan, study load, academic sanctions, course assessment and thesis writing rules. The Handbook can be digitally accessed on the Faculty's website (<https://fh.unpad.ac.id>). All relevant news and announcements are published there as well and on the social media platforms, such as Instagram. On that platform, students are also informed about the academic calendar and guest lectures.

#### Appraisal:

The panel considered the structural organisation, the decision-making processes, competencies and responsibilities to be adequately established and implemented. Those involved are included in the decision-making process.

Management support concerning the allocation of tasks and persons are transparent and efficiently guaranteed both qualitatively and quantitatively.

The requirements in terms of content, structure, design, duration, study process and examinations are recognised through suitable documentation and publication. The interested parties also have access to the documentation in electronic form and it provides transparency.



Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>4.</b>	<b>ACADEMIC ENVIRONMENT AND FRAMEWORK CONDITIONS</b>					
4.3	Programm Management					
4.3.1	Structural Organisation			X		
4.3.2	Management Support			X		
4.3.3	Documentation of the Doctoral Programme			X		

#### 4.4 Material Resources

The visitation took place online via the video conferencing tool ZOOM so that the panel members were not able to visit the facilities in person. The University provided photographs and videos introducing the campus surroundings and facilities.

UNPAD has two campuses, Jatinangor, Sumedang and Dipatiukur, Bandung. The Faculty of Law is located in Bandung. To assist students in getting around the vast Jatinangor Campus, the University offers free on-campus transportation. This transportation takes passengers from the main gate to all facilities on campus, continuously from 7 am to 4 pm. On the campuses, there are study halls, sports fields, and meeting rooms or individual working spaces. Classrooms are equipped with air conditioning, seats, desks, and learning media such as screen projectors and microphones. Students can apply to live in one of the 17 dormitories.

As described in chapter 4.3, UNPAD uses social media platforms to provide information and materials to students. The Integrated Academic Information System (Sistem Informasi Akademik Terpadu/SIAT) can be accessed via <https://paus.unpad.ac.id/>. On campus, there is free WIFI access which can be utilized by students and staff members.

Each faculty has its own library. There are approximately 20 libraries which are administratively centralized in the Central Library managed by the Knowledge Center Office. The center provides online services, giving students and lecturers access to online literature from around the world, free of charge. The Faculty of Law Library is located on the second and third floor of the Mochtar Kusumaatmadja Building in Dipatiukur Campus. It accommodates about 30,000 printed items. There are 13 electronic databases available in the library among which seven are relevant for law students, namely Westlaw, Ebsco, Sage, Springer, Oxford, Cambridge, and Science Direct. The Faculty reached an agreement with the database of *hukumonline.com* to provide our students with access to Indonesian laws and regulations.

## Appraisal:

Albeit the panel members were not present at UNPAD in person, they were provided with photographs and videos showing the campus, the library, the faculty, and the equipment including working stations with computers and tables for group work and barrier-free entrance possibilities for students with disabilities. The panel members had the opportunity to watch the senior librarian introducing the library's website and accesses during the online conference.

The quantity, quality and IT equipment of the classrooms correspond to the necessities described for the programme. The requirements for disabled students are adequately taken into account. A sufficient number of workplaces are available for the doctoral students. The technical equipment corresponds to the requirements.

A reference library is available. Literature, magazines and databases are up-to-date and current in terms of the study contents and research activities of the doctoral students. Online access for technical literature is guaranteed. Outside of the university the doctoral students have digital access to a large section of the technical literature. The most important databases are accessible totally free of charge.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>4.</b>	<b>ACADEMIC ENVIRONMENT AND FRAMEWORK CONDITIONS</b>					
4.4	Material Resources					
4.4.1	Quality of the Classrooms and Working Places			X		
4.4.2	Equipment (Literature, Magazines, Databases) for the Library			X		

## 4.5 Finance Planning and Financing

The budget is planned on an annual basis involving the study programmes to submit their education and lecture activities. The planning usually starts between August and November for the following year. The Faculty of Law determines key performance indicators which are adjusted to the University's indicators. Funding is guaranteed through tuition fees, government funding and third-party funding. They are spent for operational costs on the facilities, staff and other needs.

The doctoral students can apply for scholarships like the Indonesia Endowment Fund for Education Scholarship (LPDP Scholarship), Excellent Scholarship Programme (Beasiswa Unggulan), Jabar Future Leaders Scholarship, and Unpad Doctoral Research Scholarship. Some research position are also paid under the academic leadership grant which covers tuition fees, a monthly allowance, research grants and research publication funding.

## Appraisal:

The panel finds the finance planning to be in accordance with the objectives. It takes into account the staff planning for scientific employees and paid doctoral positions. The necessary financial basic equipment and financing security are guaranteed for the period of accreditation.

In accordance with the objectives the higher education institution guarantees the financial protection of the doctoral students.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>4.</b>	<b>ACADEMIC ENVIRONMENT AND FRAMEWORK CONDITIONS</b>					
4.5	Finance Planning and Financing					
4.5.1	Finance Planning and Financing of the Doctoral Programme			X		
4.5.2	Financial Support and Scholarship Programmes			X		

## 5. Quality Assurance

The doctoral programme assesses different indicators to guarantee the quality of the management, among the indicators are the standard operating procedure (SOP), the service officers and their service quality and the students' satisfaction regarding academic service. The Faculty Quality Assurance Unit at UNPAD supports the quality assurance of the doctoral programme to ensure systematic linkage with the quality concept for research of the faculty and the higher education institution. The research of the doctoral students is interlinked with the supervisors that are adjust their research projects to UNPAD's mission and vision.

Monitoring and evaluation are conducted through methods, such as curriculum workshops, learning process workshops, and learning results evaluation. The study programme also monitors the performance, contents and students' results through:

- a. Questionnaires handed to students at the end of every semester to get feedback regarding every lecturers and faculty member;
- b. Suggestion boxes that can be employed by students to offer feedback on the doctoral study program management;
- c. Self-evaluation of the study programme;
- d. Constant monitoring and evaluation of the research and learning process every semester.

Doctoral students are asked to give their feedback periodically to further develop the doctoral programme. During the online conference, the panel learned that the doctoral students value the support given by their supervisor and the faculty so that they can give feedback any time.

Supervisors report to the dean and the head of the doctoral programme. They give feedback about the progress of their doctoral students that is recorded in the study progress book to document the guidance process. At the end of each semester, the dean and heads of the study programmes and the lecturers meet to discuss what contents can be renewed or revised.

The Faculty of Law has a questionnaire regarding the working conditions and facilities provided for teaching staff. The results will be discussed at the deanery and solutions will be collected.

Alumni are traced through the online tracer study to see how their transition from university to the labour market was like and what their educational outputs were. In addition to that, there is also a survey for employers that are asked to give feedback on the competences and skills of the graduates. Moreover, external evaluation is guided by the National Accreditation Board for Higher Education and the Financial Audit Agency. They visit the Faculty of Law for inspections of the standard operating procedures.

## Appraisal:

There is a regular evaluation concerning the implementation of the programme carried out by the doctoral students according to a predefined procedure. However, the panel finds that the assessment of students' actual workload is not systematically analysed and evaluated. A question whether at the moment the workload of the whole course is above or beneath the estimated workload (including teaching time, self-study time, and examination) is not part in the students' course evaluation forms. Thus, it is difficult to track and evaluate the actual workload of the students. Besides that, students do not participate in the respective committees to plan and assess the quality assurance and development procedures. Therefore, the panel recommends the following **conditions**:

### The University

- a) ensures to involve students in the committees for quality assurance and quality development.
- b) implements a student workload evaluation system for each course which includes a systematic control loop from the survey to the analysis of the results and the taking of appropriate measures.

There is a regular evaluation of the implementation of the programme carried out by supervisors according to a predefined procedure with regard to the students' performance and to guarantee their successful graduation. The results are discussed internally and find their way into the process of quality development.

There is a regular external evaluation according to a predefined procedure; the results are discussed internally and find their way into the process of quality development.

**Quality Ratings**

		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>5.</b>	<b>QUALITY ASSURANCE</b>					
5.1	Quality Assurance in terms of Contents, Processes and Results				<b>condition</b>	
5.2	Inclusion of Quality Assurance in a Super-ordinate Quality Concept			X		
5.3	Evaluation by Doctoral Students			X		
5.4	Evaluation by Supervisors			X		
5.5	Evaluation by Third Parties (Graduates, external Peers, Stakeholders)			X		

# Quality Profile



Institution: Universitas Padjadjaran

Programme: Doctor of Laws (DIH), PhD

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>1.</b>	<b>STRATEGY AND OBJECTIVES</b>					
1.1	Objectives of the Doctoral Programme		X			
1.2	Positioning of the Doctoral Programme in the education market			X		
1.3	Positioning of the Doctoral Programme in the Job Market for Graduates					
1.3.1	In the research fields			X		
1.3.2	Outside the research fields			X		
1.4	The positioning of the Doctoral Programme in the Strategic Concept of the Higher Education Institution			X		
1.5	Gender Equality and Equal Opportunities			X		
<b>2.</b>	<b>ADMISSION</b>					
2.1	Admission conditions and procedures			X		
2.2	Selection procedure		X			
2.3	Transparency of the Decision on Admission			X		
<b>3.</b>	<b>IMPLEMENTATION</b>					
3.1	Structure					
3.1.1	Structural Setup of the Doctoral Programme			X		
3.1.2	Doctoral Degree Regulation			X		
3.1.3	Status of the Doctoral Students			X		
3.1.4	Module Description				condition	
3.2	Contents					

3.2.1	Logic and Conceptual Consistency			X		
3.2.2	Science and Research Based Teaching			X		
3.2.3	Focus of the Curriculum on Qualification and Competency Development			X		
3.2.4	Technical Offers			X		
3.2.5	Multidisciplinary Qualifications		X			
3.3	Examination Procedures					
3.3.1	Examination			X		
3.3.2	Organisation of the Examination Procedure			X		
3.4	Didactic Concept					
3.4.1	Logic and Comprehensibility of the Didactic Concept			X		
3.4.2	Diversity of the Teaching Methods			X		
3.4.3	Networking of the Doctoral Students			X		
3.4.4	Scientific Supervision			X		
3.5	Professional Competencies/Employability			X		
4.	<b>SCIENTIFIC ENVIRONMENT AND FRAMEWORK CONDITIONS</b>					
4.1	Teaching Staff					
4.1.1	Structure and Number of Teaching Staff			X		
4.1.2	Scientific Qualification of the Teaching Staff			X		
4.1.3	Pedagogical Qualification of the Teaching Staff			X		
4.1.4	Internationality of the Teaching Staff			X		
4.1.5	Internal Cooperation within the Faculty			X		
4.2	Cooperation and Partnership					
4.2.1	Scientific Integration of the Doctoral Students			X		
4.2.2	Networking the Scientists			X		
4.3	Programme Management					

4.3.1	Structural Organisation			X		
4.3.2	Management Support			X		
4.3.3	Documentation of the Doctoral Programme			X		
4.4	Material Resources					
4.4.1	Quality of the Classrooms and Working Places			X		
4.4.2	Equipment (Literature, Magazines, Databases) for the Library			X		
4.5	Finance Planning and Financing					
4.5.1	Finance Planning and Financing of the Doctoral Programm			X		
4.5.2	Financial Support and Scholarship Programms			X		
<b>5.</b>	<b>QUALITY ASSURANCE</b>					
5.1	Quality Assurance in terms of Contents, Processes and Results				<b>condition</b>	
5.2	Inclusion of Quality Assurance in a Superordinate Quality Concept			X		
5.3	Evaluation by Doctoral Students			X		
5.4	Evaluation by Supervisors			X		
5.5	Evaluation by Third Parties (Graduates, external Peers, Stakeholders)			X		